



BAD CHECK CRIME REPORT



IPSWICH POLICE DEPARTMENT

15 Elm Street
Ipswich, MA 01938

PLEASE ANSWER THE FOLLOWING QUESTIONS, PRINT ALL INFORMATION IN INK AND SIGN BELOW

THE FOLLOWING TYPES OF CHECKS ARE INELIGIBLE FOR THE PROGRAM

- * Partially re-paid checks
- * Payroll, credit card or rent checks
- * Checks you agreed to hold before depositing
- * Checks which are repayment of loan or civil contract agreement
- * Checks passed outside the jurisdiction of the Town of Ipswich
- * Fraudulent or stamped lost/stolen/forged
- * Post/pre dated or altered checks
- * Two-party checks

PRIOR TO SUBMISSION, A "COURTESY NOTICE" SHOULD BE SENT TO THE CHECK WRITER (see sample notice on reverse side).

1	Check writer's full name as written on check					
	Address(es)					
SUSPECT	City	State	Zip	Home Phone #	Other Phone #	
	Driver's License #	State	Expiration Date	Other ID		
Staple Documents Here	How did you obtain the check writer's identification? <input type="checkbox"/> Driver's License <input type="checkbox"/> Police Report (# _____) <input type="checkbox"/> Check Cashing Card <input type="checkbox"/> Other _____			Do you need notification that this crime report has been accepted into the program? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, please indicated how you would prefer to be notified		
2	Check #	Date Received	Amount	Purpose of check	Person Accepting Check	Positive Suspect ID
CHECKS						
List Additional Checks on Another Form						
3	Victim / Firm Name			Phone	Fax	
	Victim Address		City	State	Zip	
	Name of person filing			Email		
	(person filing) Address where check was accepted if different from the above address					

I understand that I must **NOT** accept restitution from the check writer after filing this report with the Bad Check Program. Initial here

I HAVE READ ALL FILING INSTRUCTIONS, AND HEREBY CERTIFY UNDER PENALTY OF PERJURY, THAT ALL INFORMATION IN THIS REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE.

Signature of Person Filing

Print Name

Date Filed

BAD CHECK PROGRAM INFORMATION

As a victim of a bad check you may file this report with the Ipswich Police Department, provided there is sufficient information, and that the check meets all eligibility guidelines. The Ipswich Police Department will seek full restitution for victims whenever possible; however, please keep in mind that the Bad Check Restitution Program can make no recovery guarantees. By submitting the check to the program you surrender control of the check for criminal prosecution and forego the opportunity to pursue civil debt collections.

A check will be deemed ineligible and returned to you to pursue a civil remedy, if a filed check is later determined to be:

- A stop payment check where the issuer acted in good faith and with reasonable cause in stopping payment,
- A check issued by someone not competent or of legal age,
- A check dishonored due to bank error or failure to notify the check writer of bank adjustment of check,
- A check issued to pay an obligation arising from an illegal transaction

FILING INSTRUCTIONS

1. Fill out Report Completely.
2. Attach checks and all supporting documents such as CERTIFIED MAIL RETURN RECEIPT OR UNDELIVERED LETTER, COPY OF "COURTESY NOTICE".
 1. Mail or hand deliver Bad Check Crime Report and all other correspondence to:
Ipswich Police Department
Criminal Investigation Division
15 Elm Street Ipswich, MA 01938
4. Once a report has been filed: ALL restitution payments must be coordinated by the Ipswich Police Department. Should the check writer contact you to make payment, direct them to the Ipswich Police Department.
DO NOT ACCEPT PAYMENT DIRECTLY FROM CHECK WRITER.

SAMPLE "COURTESY NOTICE"

Date

Dear Check Writer:

You are hereby notified that a check numbered _____ in the face amount of \$ _____, issued by you on _____ drawn upon _____ bank, and payable to _____, has been dishonored. You have 10 days from receipt of this notice to tender payment of the full amount of such check plus a service charge of \$ _____, the total amount due being \$ _____.

Unless this amount is paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the Ipswich Police Department for criminal prosecution.

Closing,

Your name/address



**IPSWICH
POLICE
DEPARTMENT**

15 Elm Street
Ipswich, MA 01938
978-356-4343